



# Preschool Programs Booking Form 2020

## FAMILY INFORMATION

Child's Name	_____	D.O.B.	_____
Parent(s) Name	_____		
Phone:	_____		
Address:	_____		
Email:	_____		
School/Kinder: (if applicable)	_____	Grade:	_____
Teacher's Name:	_____	Email:	_____

Has there been any learning / developmental issues identified? If so, please state full details and/or attach reports

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Are there any health issues that staff need to be aware of? E.g. allergies, asthma. If so, please provide full details and copy of care plan from GP.

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If there is an emergency, an ambulance will be called for your child. Do you have ambulance cover?

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Is there any other information, medical or otherwise, that we need to be informed of? E.g. custody orders / intervention orders etc

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## LITTLE LEARNERS LOVE LITERACY PROGRAM

*Learn and Leap* is an Education Centre which is authorized to use the *Little Learners Love Literacy*® program.



The *Little Learners Love Literacy*® program is offered at *Learn and Leap* for children 3 to 4 years of age and teaches the skills needed to be successful in reading, writing and spelling:

- phonemic awareness  
(ability to hear, identify and manipulate the sounds in a spoken word)
- the alphabetic principle (the connection between sounds and letters)
- segmenting and blending words, fine motor skills required for handwriting, spelling and reading

The weekly, one-hour sessions also prepare your child for school and the classroom setting with social skills and classroom routines a big part of the learning. The program covers Stages 1, 2, 3 and 4 of *Little Learners Love Literacy* over the year and is perfectly suited to 3 to 4-year old children. Children aged 3 years of age have successfully completed this program and then gone on to do the *School Ready Program* at 4 years of age. Participation of 3-year old children can be dependent upon ability to focus and engage.

Delivery of the program is fun and creative, using craft, music/singing and games to engage children in their learning. The sessions are run in small groups by a qualified and highly experienced Literacy & Learning Coach.

## SCHOOL READY PROGRAM

*Learn and Leap's 'School Ready Program'* prepares 4-year old preschool children for their first year of school. The program helps to develop social skills and routines, as Kindergarten does, but also teaches very specific phonological awareness skills which are the basis for the successful development of reading and spelling. It is an extension of the skills developed in the *Little Learners Love Literacy*® classes.

The *School Ready Program* is ideal for students who have already undertaken the *Little Learners Love Literacy*® Program as a 3 or for 4-year old. Students need to have a solid understanding of letter/sound relationships.

The *School Ready Program* is delivered using hands-on activities and experienced-based learning methods. It is multisensory in approach and uses evidence-based programs such as "*Nessy*" and '*A Sound Way*' to extend the student's skills and knowledge.

The sessions are run in small groups by a qualified and highly experienced Literacy & Learning Coach. They are held for 1 hour per week in line with the school terms.

## NUTTY FOR NUMBERS

While literacy is vital for students, so is numeracy! In all our programs, students are active participants in their learning. Activities require them to demonstrate their understanding of the concept and hence achievement of the learning outcome. Our *'Natty for Numbers'* classes are no different.

*'Natty for Numbers'* is suitable for 3 to 4-year old preschool students. It teaches the concepts needed for the successful development of math skills at school. Many people believe that there is no need to teach literacy and numeracy prior to the school setting. At *Learn and Leap*, we don't agree. Our past students have excelled at school because of the 'head start' they had by participating in our programs.

As the Early Years Learning Framework (EYLF) strongly tells us, the foundations of literacy and numeracy are laid well before formal schooling starts: Positive attitudes and competencies in literacy and numeracy are essential for children's successful learning. The foundations for these competencies are built in early childhood (DEEWR, 2009, p. 38).

While play-based, incidental learning is important, so too is direct and explicit teaching of literacy and numeracy concepts. Many numeracy concepts are complex, and we can't risk that they are not understood before your child goes to school. The concepts we teach are:

1. Numbers to 20 – counting
2. Numerals to 20 – count and match
3. Quantity – same, more or less, many, few
4. Attributes & Measurement – big and small, long and short, longer and shorter, tall and short, taller and shorter, tallest and shortest
5. Attributes – shape and colour
6. Classifying by type, taste, texture
7. Patterns
8. Number – more than, less than
9. Number – making sets to 10
10. Number – adding and subtracting sets
11. Counting – adding 1 more, 2 more .....
12. Attributes & Measurement – full and empty, heavy and light, heavier and lighter
13. Position – in front of, behind, beside, under, over
14. Money
15. Time – Days of the week, the clock

## PROGRAM FEES FOR 2020

### Group Sessions (up to 4 per group)

Little Learners Love Literacy	\$30 per session for upfront payment by Term \$35 pay as you go 1 hour per week for 4 terms
School Ready Program	\$30 per session for upfront payment by Term \$35 pay as you go 1 hour per week for 4 terms

Nutty 4 Numbers                      \$30 per session for upfront payment by Term  
 \$35 pay as you go  
 1 hour per week for 4 terms

**1:1 Sessions**

Little Learners Love Literacy      \$65 pay as you go  
 1 hour per week for 4 terms

School Ready                              \$65 pay as you go  
 1 hour per week for 4 terms

Nutty 4 Numbers                         \$65 pay as you go  
 1 hour per week for 4 terms

Skills Development /  
 Play Therapy                                \$120 per session up to 1 hour  
 (with the benefit of intro  
 to Little Learners Love Literacy)      (NDIS – self managed clients can use this therapy if part of plan)

Private/1:1 lessons for the abovementioned programs are booked in conjunction with your Coach.  
 Primary/Secondary School Students require a different form. Please request this if you have a primary or  
 secondary child who needs 1:1 coaching.

**MY BOOKING**

**Program(s) Required (Please tick):**

	<b>Program</b>	<b>Group</b>	<b>1:1</b>
	Little Learners Love Literacy		
	School Ready		
	Skill Development / Play Therapy		

**Preference:**

Day preferred: \_\_\_\_\_

Time preferred: \_\_\_\_\_

Other preference: \_\_\_\_\_

(We endeavor to cater to all needs however, we cannot promise that your preferred day and time will be available. It is dependent upon the number of students requiring the time and coach availability).

My child is attending Kindergarten on the following days:

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## PAYMENT OF FEES & ACKNOWLEDGEMENT OF PROGRAM

I \_\_\_\_\_ (parent or guardian) acknowledge the fees outlined above. I also understand that a place will be held for my child in the selected program(s). Payment of fees is essential. A discount can only be offered for **upfront payment** of fees if they are paid **prior to the commencement of each term**. If other arrangements for payment of fees is required, other than upfront or weekly, please feel free to talk to us regarding this. There are no refunds for sessions that are forgotten, or we have not been notified in advance of an absence. However, if you cancel a session with notice due to illness or holidays, for example, we are happy to work with the parent and child to assist in catch-up sessions. There will be no make up sessions for pay as you go classes.

It is desirable that children participate in the whole program for several reasons:

- To give the child continuity in their learning;
- To give the child the best opportunity to be “school ready” in literacy/numeracy and in social terms;
- To provide the child with the basis needed life-long learning and opportunity;

### PAYMENT METHOD

I elect to pay for the program(s) in the following manner:

#### Group Sessions

- |                          |                 |                  |  |
|--------------------------|-----------------|------------------|--|
| <input type="checkbox"/> | Weekly (group)  | \$35 per session | Payable on the day of each class in cash |
| <input type="checkbox"/> | By Term (group) | \$30 per session | Upfront payment                          |

#### 1:1 Sessions

- |                          |  |                  |                    |
|--------------------------|--|------------------|--------------------|
| <input type="checkbox"/> | Weekly 1:1                                     | \$65 per session | Pay as you go only |
| <input type="checkbox"/> | Weekly 1:1<br>Play Therapy / Skill Development | \$65 per session | Pay as you go only |

Please note that once this booking form is submitted, we will hold a spot for your child in the program(s) of your choice. To keep that spot for your child, payment of fees, if paying upfront, will need to be made prior to commencement of classes. An invoice will be issued for payment. The number of sessions and dates per term will be confirmed on your invoice. Once your invoice is forwarded to you, payment must be received within 7 days for upfront fees. In terms of paying as you go, please confirm your child’s commencement via email to [info@learnandleap.com.au](mailto:info@learnandleap.com.au) once you receive your invoice. If confirmation is not received, your child’s place may be offered to another student.

**For those paying for a term in advance, once you have been invoiced, you will be paying by:**

**Direct Credit**

**Cash**

K L Bradburn Trading as Learn and Leap  
Bendigo Bank  
BSB: 633 000  
Account: 150963585

\_\_\_\_\_  
Signed

Print Name: \_\_\_\_\_

Relationship to child: \_\_\_\_\_

\_\_\_\_\_  
Date

**Privacy**

We are committed to providing you with the highest levels of customer service. This includes protecting your privacy. Personal information held by us may include you and your child's name, date of birth, current address, telephone or mobile phone number, and email address. Due to the nature of our business, we also need to hold some medical information. This will ensure that the learning provided is appropriate and that we can look after your child or yourself during your visits to Learn and Leap. We will not divulge any of your information to a third party and will only use your personal information to ensure we provide quality services to you.